



City of Kenora
Committee of the Whole
Minutes
Tuesday, January 10, 2017
9:07 a.m.
City Hall Council Chambers

Present: Mayor David Canfield
Councillor Mort Goss
Councillor Rory McMillan
Councillor Louis Roussin
Councillor Sharon Smith
Councillor Colin Wasacase

Regrets: Councillor Dan Reynard

Staff: Karen Brown, CAO, Heather Kasprick, City Clerk, Jeff Hawley, Manager of Operations & Infrastructure, Todd Skene, Manager of Fire & Emergency Services

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its January 17, 2017 meeting:-

- Council intends to give three readings to a new Rules and Regulations for the Care and Control of the Lake of the Woods Cemetery
- Council intends to give three readings to a Memorandum of Understanding between the City of Kenora and the Kenora Masonic Temple Corporation regarding the placement of a private columbarium at the Lake of the Woods Cemetery
- Council intends to amend its 2016 Operating & Capital Budget to withdraw funds from the Tax Write off Reserve
- Council intends to adopt a by-law to rename McQuillan Street to Kroppy's Lane
- Council intends to execute a Memorandum of Understanding between the City of Kenora and the Kenora Masonic Temple Corporation regarding the placement of a private columbarium at the Lake of the Woods Cemetery

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda**
- 2) From a Meeting at which a Member was not in Attendance.**

There were none declared.

C. Confirmation of Previous Committee Minutes

Resolution #1 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried:

That the minutes from a Special Committee of the Whole meeting held November 28, 2016 and the last regular Committee of the Whole Meeting held December 6, 2016 be confirmed as written and filed.

D. Deputations/Presentations

Staff Certification Recognition

Council recognized City staff member Katie Gilchrist, Collections Clerk, for achieving her professional designation as a certified financial collection professional. Council thanked Katie for her commitment to the City of Kenora through professional development and a certificate was presented to her.

Laura Christie – Confederation College

Laura Christie presented information to Council on the Confederation College 50th Anniversary celebration. In October 1967 there were 237 students and currently there are 7,605 learners in 2016 in 9 campuses with 34,000 alumni, 80% of which remain in northern Ontario. Confederation College adds \$411.2 million to the economy of northwestern Ontario annually. 468 International students are enrolled and 495 students relocated from southern Ontario. This is a market that Confederation College is now reaching out to. The Lake of the Woods Campus has 30 staff and faculty (both full & part-time) with an annual operating budget of approximately \$700,000. Students are in our communities in clinical practices, placements and volunteer hours with local businesses and agencies. The college is bringing our community together with students, employees, alumni, retirees, community supporters and a variety of events welcoming members of the public to celebrate the rich history working with the community to prepare for and to embrace the future of Confederation College. There will be a 20th Annual Scholarship Golf Tournament – June 28th, 2017. Wednesday January 11, 2017 from 4:30-6:30 p.m. there will be an open House at the Lake of the Woods Campus.

Council thanked Ms. Christie for her presentation and a copy was left with the Clerk.

Wynne Degagne – Kenora Pride

Kenora Pride has been operating a yearly festival/celebration of the diversity of Kenora's LGBT2S population for the past two years now.

They have been very grateful for the opportunity to raise the LGBT2S pride flag during pride celebrations over the past two years. They are asking that Council consider keeping that flag up year round, either at City Hall, or on the Harbourfront.

At this point, no other Canadian city keeps the LGBT pride flag up throughout the year. Kenora has an opportunity to set a standard for diversity and inclusivity for the region, the province, and the entire country. A decision like this would become national news and attract positive attention to our city.

Lesbian, Gay, Bisexual, Transgender, and Two-Spirit people are a diverse and growing group, both here in Kenora and across the country. Winnipeg Pride has grown exponentially in the 30 years they have been operating, from a small festival of 250, to a huge event that sees thousands of participants from around Manitoba, and also northwestern Ontario, in

January 10, 2017

Committee of the Whole Meeting Minutes

attendance each year. As Kenora Pride continues to grow, they have the opportunity to attract more and more participants, which in turn brings more tourism to the area.

Organizers of Kenora Pride have been approached by several couples who are looking either to retire or downsize to a smaller community, and want to know if Kenora is a city that is safe and inclusive to LGBT2S people. It was suggested that by raising the pride flag and flying it year round, the city would send a message of total intolerance for bigotry and violence towards LGBT people. Young LGBT people often feel the need to leave a small city like Kenora as soon as they are old enough, because they don't feel represented, or they don't have access to the resources they need. Representation is also important from a psychological perspective. Wynne referenced the opportunity for Kenora to set a standard for the rest of the nation and to consider the impact raising the pride flag, and keeping it up throughout the year.

Council thanked the delegation for their presentation.

Adam Smith - Enterprise Risk Management Presentation

Adam Smith, Special Projects and Research Office presented Council with details on Enterprise Risk Management and the system established internally to assess risk management. The details of the Risk Management policy were outlined which includes next steps to the program. Risk management and ERM, is based on the assumption that all organizations are exposed to risk in the environment in which they operate. The purpose of risk management is not to manage all risks but to consider key risks that can significantly impact the achievement of objectives and outcomes and the plans in place or that need to be in place to manage them. Implementation of an ERM program at the City of Kenora will emphasize continuous improvement and be embedded into existing decision-making strategies, corporate planning, budgeting, and departmental services. However, it will take time to develop a fully mature program and the approach will be adaptive to the risk environment of the City.

Council thanked Adam for the presentation.

E. Reports:

1. Corporate Services & Strategic Initiatives

1.1 Asset Management Policy

Recommendation:

That Council hereby adopts a new Asset Management Plan Policy #CS-6-2; and further

That three readings be given to a bylaw for this purpose.

Recommendation Supported.

1.2 Garrow Park Exterior Fitness Tax Receipts

Recommendation:

That Council of the City of Kenora hereby authorizes the issuance of tax receipts for any donation of \$75 or greater made to the City of Kenora between January 17, 2017 and December 31, 2017, unless otherwise specified due to early project completion, to be used specifically towards the Exterior Fitness Park to be built at Garrow Park.

Recommendation Supported.

1.3 Imagination Library Grant Application

Recommendation:

That Council hereby supports the Community Foundation Grant application for a new program in the community 'Imagination Library' in partnership with the Kenora Public Library; and further

That the City of Kenora permit their name on the grant application for this purpose.

Recommendation Supported.

1.4 Minutes of Settlement

Recommendation:

That Council hereby authorizes the CAO to sign the minutes of settlement for assessments made under Section 40 of the Assessment Act for the years 2013 through 2016 between 89804 Canada Ltd., Municipal Property Assessment Corporation and the City of Kenora; and further

That Council hereby approves an appropriation from the Tax Write off Reserve in the amount of \$592,840.16, less any resulting recovery related to municipal vacancy rebates for this same period, to offset the cumulative reduction in municipal tax revenues as a result of these minutes of settlement; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Operating & Capital Budget at its January 17, 2017 meeting to withdraw funds from the Tax Write off Reserve; and further

That Council gives three readings to a by-law to amend the 2016 budget for this purpose.

Recommendation Supported.

Discussion: Council has serious concerns about the tax reserves account and this amount will almost deplete this reserve account. There will be more appeals coming and this reserve account will need to be built back up to address these appeals.

1.5 NWHU Anti Contraband Campaign

Recommendation:

Whereas the City of Kenora supports tobacco excise tax increases as a proven effective means of encouraging tobacco cessation; and

Whereas contrary to tobacco industry messaging, impartial research by the Ontario Tobacco Research Unit at the University of Toronto has shown that tobacco excise tax increases do not lead to large increases in contraband; and

Whereas the City of Kenora has previously passed a City of Kenora buildings smoke-free bylaw, in addition to a smoke free beaches bylaw, and supports protection of the public from second-hand tobacco smoke, protection of our youth from tobacco industry products, and tobacco tax increases to encourage smokers to quit and to raise revenue to offset the healthcare costs of tobacco use, which are more than double the current revenue raised from provincial tobacco taxes;

January 10, 2017

Committee of the Whole Meeting Minutes

Therefore be it Resolved that elected representatives and staff of the City of Kenora will have no further meetings or discussions about any tobacco-related issue with representatives of the National Coalition Against Contraband Tobacco (NCACT), the Ontario Convenience Store Association (OCSA) or individuals otherwise representing the tobacco industry; and

That the City of Kenora calls on the Minister of Finance to raise tobacco excise taxes by at least \$10/carton and to enhance enforcement activities designed to reduce the presence of contraband tobacco in Ontario communities.

An Recommendation Supported.

Discussion: Councillor McMillan is concerned about the wording in the resolution about staff or the public talking having “no further meetings or discussions about any tobacco-related issue with representatives of the National Coalition Against Contraband Tobacco (NCACT), the Ontario Convenience Store Association (OCSA) or individuals otherwise representing the tobacco industry”. Councillor Smith agreed to work with the NWHU on some amended wording to come before Council on the 17th.

2. Fire & Emergency Services

No Reports.

3. Operations & Infrastructure

3.1 Rename McQuillan Street to Kroppy’s Lane

Recommendation:

That in recognition of the positive impact that the late Len Kropioski had on youth in sports in the City of Kenora Council hereby renames the street locally known as McQuillan Street, as described on Plan M15, to “Kroppy’s Lane”; and further

That in accordance with Notice by-law Number 144-2007, public notice is hereby given that Council intends to adopt a by-law at its January 17, 2017 council meeting, renaming the above described road as “Kroppy’s Lane”; and further

That an appropriate bylaw be passed for this purpose.

Recommendation Supported.

Discussion: This is a request that came from the community to Councillor McMillan and the community is in support of this change.

3.2 Traffic Amendment – Birchwood Road & Crescent Stop Sign

Recommendation:

That Council authorizes an amendment to the City of Kenora Traffic Regulation By-law Number 180-2015 to include changes to Schedule “O” – Stop Signs at Intersections for Birchwood Road and Birchwood Crescent; and further

That three readings be given to an amending by-law for this purpose.

Recommendation Supported.

4. Community & Development Services

4.1 Cemetery Rules & Regulations Revision

Recommendation:

That Council gives three readings to a by-law to authorize a revised Rules and Regulations for the Care and Control of the Lake of the Woods Cemetery; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Rules and Regulations for the Care and Control of the Lake of the Woods Cemetery at its January 17, 2017 meeting; and further

That the by-law will come into effect and come into force upon approval of the Bereavement Authority of Ontario; and further

That By-law Number 172-2015 be hereby repealed.

Recommendation Supported.

4.2 Coney Island Park Contract Extension

Recommendation:

That Council approves extending the Coney Island Park Contract with Jennifer Schott in the amount of \$12,000.00 + HST for the years 2016 and 2017; and further

That Council gives three readings to a by-law to authorize a two year extension to the current contract with Jennifer Schott.

Recommendation Supported.

4.3 Garrow Park Exterior Fitness Support

Recommendation:

That Council of the Corporation of the City of Kenora supports the Kenora Lions Clubs 100th Anniversary project for 2017 for the location of an exterior exercise park in the City of Kenora Garrow Park location, and further

That the City of Kenora accepts the asset once complete and maintains it into the future for all citizens of Kenora and visitors.

Recommendation Supported.

Discussion: Councillor Smith is concerned that we restrict this to Garrow Park and James confirmed that it was advised he did direct them that it had to be in Garrow Park. Overall, Council supported Garrow Park as the preferred location. James will speak with our insurers to ensure they have no concerns with this addition.

4.4 Garrow Park Exterior Fitness Agreement

Recommendation:

That Council hereby authorizes the Mayor and Clerk to enter into an agreement between the Corporation of the City of Kenora and The Kenora Lions Club for an exterior fitness park at Garrow Park; and further

That three readings be given to a by-law for this purpose.

Recommendation Supported.

4.5 Private Columbarium MOU – Kenora Masonic Temple Corporation

Recommendation:

That Council gives three readings to a by-law to authorize a Memorandum of Understanding between the City of Kenora and the Kenora Masonic Temple Corporation (KMTC) regarding the placement of a private columbarium at the Lake of the Woods Cemetery; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a Memorandum of Understanding between the City of Kenora and the Kenora Masonic Temple Corporation regarding the placement of a private columbarium at the Lake of the Woods Cemetery at its January 17th meeting; and further

That the by-law will come into effect and come into force upon approval of the Bereavement Authority of Ontario.

Recommendation Supported.

4.6 Path of the Paddle Agreement Amendment for Trailhead Signs

Recommendation:

That Council gives three readings to a bylaw to amend the agreement between the Path of the Paddle Association and the Corporation of the City of Kenora for the construction and the installation of an additional trailhead signs at the Winnipeg River boat launch location in Keewatin.

Recommendation Supported.

4.7 Execute a purchase agreement

Mayor Canfield read a media release regarding the purchase of the mall property.

Recommendation:

That Council of the Corporation of the City of Kenora authorizes an agreement with Plaza Park Street (Kenora) Investment Inc. for the acquisition of lands known as Part of PIN 42164-0140 BEING Parts of Blocks B, C, and all of Part D Plan 344 designated as Parts 1, 2 & 3 Plan 23R-14508, to authorize an easement agreement in favour of the City of Kenora over Part 4, Plan 23R-14508, City of Kenora, District of Kenora; and further

That Plaza Park Street (Kenora) Investment Inc., has agreed to sell and transfer to the Corporation of the City of Kenora the property described above, for the sum of \$481,771.88 plus HST; and further

That the Corporation of the City of Kenora has undertaken to pay for related costs including legal fees, survey fees, and any other disbursements related to the acquisition of the above-noted lands; and further

That three readings be given to a bylaw to execute the agreement between the Corporation of the City of Kenora and Plaza Park Street (Kenora) Investment Inc.

Recommendation Supported.

Discussion: Councillor Goss feels this is strategic piece of property and for the short term it will make great parking options for visitors and residents who require downtown parking.

Recommendation Supported.

4.8 'Push for Change' Event Sponsorship

Recommendation:

That Council hereby supports the 'Push for Change' fundraising event by waiving the ice time rental charges of 2.5 hours at the Kenora Recreation Centre in the amount of \$232.33.

Recommendation Supported.

4.9 Anicinabe Park Stage Naming Rights

Recommendation:

That three readings be given to a bylaw authorizing an agreement between Lake of the Woods Brewing Company and the City of Kenora for naming rights to the Anicinabe Park Stage for a three year period.

Recommendation Supported.

F. Proclamations

None.

G. Other

Zoning Amendment Public Meetings – 11:00 a.m.

- D14-16-05 Temporary Emergency Shelter Application
- D14-16-06 1 Seventh Street South Application

- Councillor McMillan highlighted that the public should not be apprehensive to call Fire & Emergency Services for help as they would rather come before than after an event. He encouraged the public to check their carbon monoxide detectors and to call Fire & Emergency Services if they have questions.
- Councillor Smith thanked the Operations staff for the great work with all the snow clearing and the communication plan that will be coming forward on snow removal.
- Mayor Canfield thanked the staff for the great job they are doing with snow removal.
- Lake of the Woods Water Sustainability conference in International Falls in March is important and a member of Council should attend.
- KDMA conference is coming quickly at the beginning of February and members of Council are encouraged to attend.
- OGRA attendance by Council also needs to be confirmed for end of January.

The meeting was adjourned at 10:47 a.m. to prepare for the public zoning amendment meetings at 11:00 a.m.

H. Next Meeting

- Tuesday, February 14, 2017

I. Adjourn to Closed

Resolution #2 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried:

That this meeting be now adjourned at 1:10 p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

- i) **Receiving of Advice that is subject to solicitor-client Privilege (1 matter)**
- ii) **Education & Training Members of Council (1 matter)**
- iii) **Personal Matter about an Identifiable Individual (2 matters)**

J. Reconvene to Open Meeting

Council reconvenes to open session at 2:09 p.m. with the following reports from its closed session:-

Environmental Advisory Committee Appointment

Recommendation:

That Council accepts the resignation of Susan McLeod from the Environmental Advisory Committee effective January 1, 2017; and further

That Council hereby appoints Diane Schwartz-Williams as the Lake of the Woods District Property Owners representative to the Environmental Advisory Committee for a term at the pleasure of Council.

Recommendation Approved.

Kenora Urban Trails Appointment

Recommendation:

That Council accepts the resignation of Penny Beal effective immediately from the Kenora Urban Trails Committee; and further

That Council hereby appoints Erik Skiby to the Kenora Urban Trails Committee for a term at the pleasure of Council.

Recommendation Approved.

K. Close Meeting

Meeting adjourned at 2:10 p.m.